

Public Administration

Public Administration Degrees and Certificates

Organization Management: With Public Administration Concentration Program Summary

Organization Foundation

Program: Public Administration
Type: Concentration

Foundation

Item #	Title	Credits
MBA 570	Critical Thinking	
MBA 571	Management of Change & Innovation	

People & Organizations

Item #	Title	Credits
MGT 651	Human Resource Management	
MBA 656	Leadership & Ethics	

Management Control

Item #	Title	Credits
MGT 671	Management Information Systems	
MBA 685	Quality Management	
	PAD 578 or MBA 564	3

Public Administration Concentration

Item #	Title	Credits
PAD 568	Public Policy Process	
PAD 558	Budg & Fin for Govt/Nonp/Hlth	
PAD 572	Planning, Pgm Analysis & Eval	

Capstone Seminar

Item #	Title	Credits
MGT 595	Seminar in Management	

Public Administration Classes

PAD 555: Administrative Organiz & Behav

The basic purpose of the course is to provide the student with broad overview of the vast and varied literature concerned with the nature of organizations and theory and research pertaining to management in organizations. Since management approaches are ultimately linked to their organizational context, the first part of the courses focuses on the theory of organizations and is eared toward the development of an understanding of organizations in terms of structure, function, process, and environment. The second half of the course concerns behavior in organizations and focuses on the individual within the organization. Topics covered and linked to theory include leadership, motivation, interpersonal relationships, decision making, and problem solving. The course will prepare students to face supervisory management problems, organizational dynamics, work design and ethical confederations for working with people within organization systems.

Program: Public Administration

PAD 558: Budg & Fin for Govt/Nonp/Hlth

The course develops the evolution of budgeting in the public and health sectors. The course presents applications of budget theories and principles. It covers the formats used to create and present budgets. The course develops cost analysis in a budge in program context with attention to the accounting processes attached to cost analysis. Topics include planning, program design, taxation, reimbursements for health providers and facilities, and grants.

Program: Public Administration

PAD 561: Organization Design & Develop

Students explore the utility or organization theory and research for improving organizational effectiveness. Both theory and application are emphasized in addressing the central question of how to design effective organizational systems including communication, decision making authority autonomy and participation, influence models, leadership, and motivation. Approaches to planned change such as quality management will be considered. Student will apply problem solving, systems concepts, and environmental analysis to develop skills in the analysis, planning, implementation, and evaluation of organizational change.

Program: Public Administration

PAD 563: Admin Law for Gov't/Non-Profit

Public law, criminal justice, and regulatory processes of concern to public and non-profit administrators will be surveyed. Topics will include the nature of the law, the constitutional framework, the legislative process, evolution of judicial control, growth of the administrative process, governmental agency rule making and enforcement, administrative hearings, relief from agency decisions, and the administrator's legal responsibilities.

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PAD 568: Public Policy Process

The scope and methods of a number of disciplinary approaches to the public policy process are analyzed. Policy development and formulation will be covered but policy analysis is emphasized. Techniques include cost/benefit, operations research, and systems analysis.

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PAD 572: Planning, Pgm Analysis & Eval

An orientation to the planning, analysis, design, implementation, implementation, evaluation, and administrative control of government programs. Emphasis will be on integration of these phase, the role of information systems, use of analytic techniques, and accountability to policy makers and the public.

Program: Public Administration

PAD 573: Management Information Systems

This course covers the integration of computer-based technology into the modern organization. Topics include the use of software applications to solve organizational issues and an examination of E-Commerce, IT systems development and information security. Ethical and social issues related to the use of computer technology are considered.

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PAD 574: Economic Principles & Analysis

A course designed to demonstrate how economics may be understood and used by the public administrator. The focus will be the application of economics to such public and third sector areas a human resources, manpower, health, mental health, developmental disabilities, social services, and urban problems. The theory underlying cost-benefit and input-output analysis will also be discussed.

Program: Public Administration

PAD 577: Practicum in Public Admin

Designed for part-time students, the practicum provides an intensive research/analysis experience in an appropriate governmental, health or human service agency. Each student will design, in conjunction with the organization and instruct or, an applied research and analysis project which will culminate in a written research report and action recommendations.

Prerequisites:

Four core courses PAD 576 578 560 574 568 558 563

Program: Public Administration

PAD 578: Analytic Methods

This course is an introduction to the language and methodology of social science research in public, health, and human service administration. Particular attention is given to the research process. The application of research methodology and statistical analysis will be examined. Topics include the nature of the scientific method, sampling theory, and a review of survey, field, experimental, and evaluation methods. The nature and character of scientific evidence, research design, statistical analysis interpretation, and data interpretation are also covered. Students will develop abilities as informed consumers and critics of the methods used to collect and interpret information about human activity and preferences.

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PAD 587: Internship in Public Admin

The internship will provide a placement for half time for a term or full time for a summer in an administrative or analytical job in an appropriate agency for the student's concentration area. The student will prepare a written report describing and analyzing the experience in reference to coursework taken in the curriculum.

Prerequisites:

PAD 560 PAD 563 PAD 576 PAD 578

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PAD 595: Seminar in Public Management

This course is designed to serve as the capstone of the master's concentration in public management. The class meetings will involve seminary discussions of the major issues of theory and practice in the field. A key aspect of the course is the writing and class presentation of a major research paper on an important problem in public management.

Prerequisites:

PAD 576 578 560 574 568 558 563 , three courses from PAD 554 570 586 588 581 HSA 557 556 555 573

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